

Job Skills / Essential Workplace Skills Development Program

[Fact Sheet](#)

The Department of Advanced Education and Skills provides financial assistance to employers to develop and deliver recognized on-the-job training for present and future employees in order to enhance the recruitment, retention and development of a skilled workforce.

Who Does It Serve?

Eligible employers can include registered businesses, industry associations and not-for-profit organizations.

Eligible Participants (Trainees) must be:

- non E.I. eligible
- unemployed
- employed – under-skilled
- legally entitled to work in Canada
- at least 18 years of age

Description

Employers can avail of up to \$5000.00 of approved training costs for each trainee. Eligible costs include wages, training materials and supplies, instruction and other delivery costs. Training must be linked to employment opportunities with the employer.

The intended outcome of the Job Skills / Essential Workplace Skills Development Program is to enable employers to access funding in order to invest in the skill enhancement of their present and / or future workforce.

How to Access?

[Applications](#) may be obtained from any office of the Department of Advanced Education and Skills.

For information, contact the office in your area:

Avalon

Department of Department of Advanced Education and Skills
Toll-free: 1-877-729-7888
TTY: 1-888-380-2299

Central

Department of Department of Advanced Education and Skills

Toll-free: 1-888-632-4555
TTY: 1-877-292-4205

Western

Department of Department of Advanced Education and Skills
Toll-free: 1-866-417-4753
TTY: 1-888-445-8585

Labrador

Department of Department of Advanced Education and Skills
Toll-free: 1-866-449-3144
TTY: 1-866-443-4046

Or

Labour Market and Career Information Hotline

Department of Advanced Education and Skills
Toll-free: 1-800-563-6600
St. John's area: 729-6600
TTY: 1-866-729-4685
Fax: 1-709-729-1129
Email: LMCIHotline@gov.nl.ca
<http://www.lmiworks.nl.ca/>