

# Canada - Newfoundland and Labrador Job Grant

## Description

This program provides financial assistance to private and non-profit employers to offset the costs of providing training to new or current employees. Employers can access up to \$10,000 in government support per trainee. Employers must contribute financially to the costs of training and the training must be linked to new or ongoing employment opportunities with the employer.

The goal of the program is to increase labour force participation, assist employers in developing the skills of new and current employees and encourage employer involvement in training to ensure that workforce skills are aligned with employer needs.

## Program Objectives

- To assist employers in providing training to new and current employees
- To provide an expanded range of training options that lead to new or ongoing employment with the employer
- Provide access to training to meet the growing demands placed on industry, particularly in sectors facing labour shortages

## Eligible Employers

Employers can include private employers, employer organizations, industry associations, employer consortia, union halls, Aboriginal governments and organizations, and not-for-profit employers and organizations.

## Role of Employer

Through the application process, the employer must:

- Develop a training plan that identifies
  - an overview of the employer's business including the number of current employees
  - the trainee(s) to participate in the training
  - the specific training activities to be undertaken and skills to be learned by trainee(s)
  - the training provider and timelines for the training
  - the anticipated costs of the training

## Eligible Training

- May be up to 12 months in duration
  - must be delivered by recognized third-party trainer either in the workplace, in a classroom or online
- Must support advancement or job maintenance with the employer
- Must include a financial contribution from employer

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Funding provided by the Government of Canada  
through the Canada Job Grant

Newfoundland  
Labrador

## Eligible Participants (Trainees)

- May be EI or non-EI eligible individuals
- May be unemployed or employed and in need of training
- Must be legally entitled to work in Canada

## Eligible Training Costs

- Tuition
- Mandatory student fees
- Text books, software, supplies and other required materials
- Examination fees

## Financial Assistance

- For each trainee, up to \$10,000 in government training grant requiring an employer contribution equal to 50% of the government contribution. Example: \$5,000 direct contribution from employer allows access to \$10,000 in government support
- Small employers (50 or fewer employees) training existing employees may count trainee wages as up to 50% of their required contribution. Example: \$5,000 direct and in-kind employer contribution (\$2,500 direct and \$2,500 in wages to trainee) allows access to \$10,000 in government support
- Small employers training new employees are required to contribute 15% of eligible training costs. Example: \$1,765 direct employer

contribution allows access to \$10,000 in government support in this case

- Employers can apply for an unlimited number of grants
- The program reserves the right to limit the amount of funding to any one employer

## How to Apply

Interested employers must submit their applications to the Department of Advanced Education and Skills. For further information on how to apply on-line or on paper, please visit the following website.

[www.aes.gov.nl.ca/foremployers/canada\\_nl\\_job\\_grant.html](http://www.aes.gov.nl.ca/foremployers/canada_nl_job_grant.html)

Applications will include the following:

- A description from the employer that attests that the proposed training will lead to on-going or improved employment for the participant
- A training plan to be implemented by a recognized third-party training provider
- A budget showing the employer contribution and the details related to training costs

For additional information

Call:

Labour Market and Career Information Hotline

1-800-563-6600

TTY: 1-866-729-4685

Email: [LMCIHotline@gov.nl.ca](mailto:LMCIHotline@gov.nl.ca)

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