



Dear Employer:

The Apprenticeship Wage Subsidy program is funded in part under the Labour Market Development Agreement and the Labour Market Agreement, it will provide apprentices with the opportunity to gain work experience to successfully progress through their training to become journeyperson certified. The program is a joint initiative of the Department of Human Resources, Labour and Employment and the Department of Education.

The apprentice identified below may be eligible for assistance under the Apprenticeship Wage Subsidy program funded through this initiative. Under this program, the financial incentive to employers will help offset salary costs of hiring apprentices. A contribution rate for wage subsidies will be applied to participating apprentices based on their years of experience, up to: 90 percent for first year apprentices, 80 percent for the second year and 60 percent for the third and fourth-year apprentices.

Participating employers will be required to sign a memorandum of understanding governing work experience training and follow all required regulations under the apprenticeship program. Funding is limited within fiscal year budgets.

As part of the client self-marketing strategy, we are encouraging clients to attach this letter to their resume when contacting potential employers.

The following information regarding the potential employee is necessary when contacting the Human Resources, Labour and Employment office if you are interested in this initiative:

Potential Employee:

Name: _____

Address: _____

Phone: _____

For further information please contact us at ApprenticeshipHRLE@gov.nl.ca

Sincerely,

HRLE Official